

**VIP Upgrading To
A
Consultant**



Process for a VIP Customer upgrading as Consultant

Login, Upload KYC documents on profile page

Oriflame validates the documents & accepts them

Acceptance Email & SMS with instructions on downloading
Permanent ID card is sent

Login, accept Consultant T&C & proceed with ordering

1. The upgrade to consultant will be considered on acceptance of Consultant T&C and validation of documents by Oriflame
2. If before document validation, consultant has placed an order as VIP, then Performance Discount of a Consultant will be paid following month for the business undertaken after the upgrade
3. If before document validation, consultant has not placed an order as VIP, then Performance Discount of a Consultant will be paid in the same month for the business undertaken after the upgrade
4. New Consultant will get the sponsoring benefit and sponsoring rights from the date of upgrade to a consultant and acceptance of Consultant T&C.

How To Upload Your KYC Document

Catalogue | Business Opportunity | Customer Service

MANISH DADLANI | Alerts (0) | Quick Order

SKIN CARE | MAKE-UP | FRAGRANCE | BATH & BODY

DASHBOARD | SELL

MY PROFILE SETTINGS

News
Company alerts
VIP orders
Single Order
My profile settings

GENERAL PROFILE

Click on below tabs to view

- + MY PROFILE
- + EMAIL
- + ADDRESS
- + TELEPHONE
- + PASSWORD
- + BANK
- + GENERAL ACCOUNT SETTINGS
- + SPONSOR

TELEPHONE edit

PASSWORD edit


BANK view

GENERAL ACCOUNT SETTINGS

From below options you can change the setting of your account. Also, every Consultant is required to carry an Oriflame Identity Card and 1 government recognized ID card with you every time you visit Oriflame branch. Please download your ID card from here.

Click here to download the ID Card

Your ID Card



KYC verified
 Consultant CAF checked
 I authorize my up-line leader to view my own personal sales and contact details.
 I agree to receive marketing information from Oriflame (To opt out, please uncheck the box)
 I agree to receive email/sms from my Leader (To opt out, please uncheck the box)

Copy of Personal ID (Mandatory) (max 1M)

Select file

AIR.pdf Delete

CANCEL SAVE CHANGES

Click on select file to upload your document

Click to save changes

How To Add Your KYC Address

The screenshot shows the Oriflame user profile settings page. The user is logged in as MANISH DADLANI. The 'ADDRESS' section is expanded, showing a list of addresses. A red box highlights the 'add new address' option. A red arrow points from this box to a green callout that says 'Click on Add new address'. Below this, the form for adding a new address is visible. A yellow callout 'Fill in KYC Address' points to the 'City' field, which contains 'PUNE'. Another yellow callout 'Match with KYC Address' points to the 'Address Type' dropdown, which is set to 'Home'. A green callout 'Click on address to edit' points to the 'edit' button next to the 'Home' address type. A red arrow points down from this button to a green callout 'Go to profile settings' which points to the 'TELEPHONE' section. At the bottom of the address form, there are 'CANCEL' and 'SAVE CHANGES' buttons. A red arrow points down from the 'SAVE CHANGES' button.

Or Service MANISH DADLANI Alerts (0) Quick Order

+ EMAIL edit

- ADDRESS

Your address registered with Oriflame

Select address

44 PUNE

DEFAULT, . . . 411044 PUNE

DEFAULT, . . . 411044 PUNE

add new address

Your address line 2

Your address line 3

Postal code

411044

City PUNE

Region MAHARASHTRA

Address Type Home

Click on address to edit

CANCEL SAVE CHANGES

+ TELEPHONE edit

Go to profile settings

+ GENERAL ACCOUNT SETTINGS edit

+ SPONSOR view

Process for Upgrade of VIP Customer to Consultant if KYC Documents are Rejected

Login, Upload KYC documents on profile page

Oriflame validates the Documents & **Rejects** them

Rejection Email & SMS sent

Option 1:
Continue Ordering as a VIP Customer

Option 2:
Update KYC address & Uploads KYC Documents

Oriflame validates the documents & accepts them
Acceptance mail & SMS is sent with permanent ID Card

Login , accept Consultant T& C & proceed with ordering
Login again as a Consultant to start Sponsoring

Process to upload correct document

The screenshot shows the Oriflame user profile settings page. At the top, there is a navigation bar with the user's name 'MANISH DADLANI', 'Alerts (0)', 'Quick Order', and a shopping bag icon. Below this, there are sections for 'EMAIL', 'ADDRESS', 'TELEPHONE', 'BANK', 'GENERAL ACCOUNT SETTINGS', and 'SPONSOR'. The 'ADDRESS' section is expanded, showing a list of addresses. The first address is highlighted with a red box, and a red arrow points to a green callout box that says 'Click on Add new address'. Below the address list, there are fields for 'Your address line 2', 'Your address line 3', 'Postal code', 'City', 'Region', and 'Address Type'. The 'City' field is filled with 'PUNE', and the 'Region' field is filled with 'MAHARASHTRA'. A green callout box says 'Fill in KYC Address'. The 'Address Type' field is set to 'Home', and a green callout box says 'Mention as KYC'. Below the address form, there are 'CANCEL' and 'SAVE CHANGES' buttons. A red arrow points to the 'SAVE CHANGES' button, and a green callout box says 'Click on address to edit'. At the bottom of the page, there is a green callout box that says 'Go to profile settings'.

MANISH DADLANI Alerts (0) Quick Order

+ EMAIL edit

- ADDRESS

Your address registered with Oriflame

Select address

44 PUNE

DEFAULT, , , 411044 PUNE

DEFAULT, , , 411044 PUNE

Add new address

Your address line 2

Your address line 3

Postal code

411044

City

PUNE

Region

MAHARASHTRA

Address Type

Home

CANCEL SAVE CHANGES

+ TELEPHONE edit

+ BANK view

+ GENERAL ACCOUNT SETTINGS edit

+ SPONSOR view

Click on Add new address

Fill in KYC Address

Mention as KYC

Click on address to edit

Go to profile settings

Earning PD After Upgrading To A Consultant

Get PD In Same Month

- By Placing An order only after Upgradation To A Consultant

Get PD The Following Month

- If an order is placed before upgradation To A Consultant In That Month